



NORTH BIRMINGHAM ACADEMY

MEDICAL TREATMENT OF STUDENTS POLICY

1 Introduction

- 1.1 The Academy is committed to giving all its students opportunities to access the curriculum. Every effort will be made to ensure that students with medical needs experience the best possible care whilst at the Academy. This policy provides a sound basis for ensuring that children with medical needs receive proper care and support at school. In addition, the Academy has adopted the guidance published by the DfEE/Department of Health entitled "Supporting Pupils with Medical Needs: a good practice guide". This publication may be accessed through www.teachernet.gov.uk
- 1.2 All medical information received by the Academy will be treated confidentially. Information to ensure the safety and care of individual students will be disclosed as appropriate to staff of the Academy. Such procedure will be discussed with the student and parent for their agreement prior to the disclosure. (Throughout this policy, the term "parents" means all those having parental responsibility for a child.)

2 Students with long-term medical needs

- 2.1 Students with medical needs entering the Academy from local primary schools will usually be identified through discussions with the Year 6 teacher. Such information will be checked with the parent to ensure appropriate records are kept and appropriate provision can be made.
- 2.2 Parents are requested to approach the Academy with any information that they feel the Academy will need to care for individual students. The parent will be required to complete a Medical Statement form to identify any medical needs. This may require endorsement from the student's General Practitioner.
- 2.3 Parents are responsible for informing the Academy of medical issues that arise during the student's time in the Academy.

3 Medicines in the Academy

- 3.1 Personal Tutors should be informed of any medication brought into the Academy at any time.
- 3.2 Information regarding any prescribed medication should be made available to the student's Personal Tutor.
- 3.3 In the event of any special form of administration of medication being required, the parent must contact the Academy so that arrangements can be made for this to occur.

4 Illness in the Academy

- 4.1 If a student becomes ill in a lesson and the teacher feels that medical treatment is required, the student should be sent to the Academy Nurse, accompanied by another student if necessary.
- 4.2 The Academy has a strict policy that no medication will be given orally or externally unless permission has been given by the parent. Parents will be contacted depending upon the nature of the medical problem.
- 4.3 If the teacher feels that the student is too ill or injured to be moved, then a designated First Aid member of staff should be called. First Aid should be administered, as appropriate. If it is thought that follow-up treatment is required, the parent will be contacted or a letter sent home with the student.
- 4.4 In more serious cases, where hospital attention is deemed necessary, the Academy will contact parents, who will be expected to take their child to hospital.
- 4.5 In an emergency, an ambulance must be called and the parent contacted by the Academy. In the absence of a parent, a member of staff must accompany the student to the hospital and remain there until the parent arrives.
- 4.6 If a parent cannot be contacted, the Academy will act in loco parentis and give permission for any emergency treatment.

5 Academy off-premises visits

- 5.1 The Academy believes that all students are entitled to participate fully in activities associated with the Academy and will attempt at all times to accommodate students with medical needs. However, consideration must be given to the level of responsibility that staff can be expected to accept.

6 Policy on specific medical issues

- 6.1 The Academy welcomes all students and encourages them to participate fully in all activities.
- 6.2 The Academy will advise staff on the practical aspects of management of:
- i Asthma attacks
 - ii Diabetes
 - iii Epilepsy
 - iv An Anaphylactic Reaction
- 6.3 The Academy will keep a record of students who may require such treatment.
- 6.4 The Academy expects all parents whose children may require such treatment to ensure that appropriate medication has been lodged with the Academy together with clear guidance on the usage of the medication.

7 Monitoring, Evaluation and Review

- 7.1 The Governing Body will review this policy at least every two years and assess its implementation and effectiveness. The policy will be promoted and implemented throughout the Academy.

References

“Supporting Pupils with Medical Needs: a good practice guide”, DfEE/Department of Health
DfEE Circular 14/96 “Supporting Pupils with Medical Needs in School”

Approved by NBA Academy Governing Body on

Date of Next Review :

Lead Manager: